



# Confined Space Entry Permit Document

WORK READY ESSENTIALS- Equipping Workers for Success

## CONFINED SPACE ENTRY PERMIT

Protecting Workers in Hazardous Environments

Permit #: \_\_\_\_\_ Valid for One Shift Only - 8 Hours Maximum

Space Location: \_\_\_\_\_ Date Issued: \_\_\_\_\_

Building/Area: \_\_\_\_\_ Time Issued: \_\_\_\_\_

Space Description: \_\_\_\_\_ Expiration: \_\_\_\_\_

Purpose of Entry: \_\_\_\_\_

## PERSONNEL AUTHORIZATION

Entry Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Attendant(s): \_\_\_\_\_

Entrant(s): \_\_\_\_\_

Backup Attendant: \_\_\_\_\_

Rescue Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

## ENTRY TIMES

Entrant Name	Entry Time	Exit Time	Initials

Work Ready Essentials | Trusted by Safety Leaders Nationwide

One Box, Maximum Impact | [www.workreadyessentials.com](http://www.workreadyessentials.com)



# Confined Space Entry Permit Document

WORK READY ESSENTIALS- Equipping Workers for Success

--	--	--	--

## HAZARD IDENTIFICATION

Check all hazards present or potentially present:

- ☐ Atmospheric Hazards
  - ☐ Oxygen deficiency (below 19.5%)
  - ☐ Oxygen enrichment (above 23.5%)
  - ☐ Flammable gases/vapors
  - ☐ Toxic gases/vapors
  - ☐ Hydrogen sulfide
  - ☐ Carbon monoxide
  - ☐ Methane
  - ☐ Other: \_\_\_\_\_
- ☐ Physical Hazards
  - ☐ Engulfment
  - ☐ Entrapment
  - ☐ Falls
  - ☐ Mechanical equipment
  - ☐ Electrical hazards
  - ☐ Temperature extremes
  - ☐ Noise exposure
  - ☐ Other Hazards
  - ☐ Chemical exposure
  - ☐ Biological hazards
  - ☐ Radiation
  - ☐ Other: \_\_\_\_\_

## PRE-ENTRY REQUIREMENTS

Work Ready Essentials | Trusted by Safety Leaders Nationwide

One Box, Maximum Impact | [www.workreadyessentials.com](http://www.workreadyessentials.com)



# Confined Space Entry Permit Document

WORK READY ESSENTIALS- Equipping Workers for Success

All items must be checked YES before entry is permitted:

## Atmospheric Testing (Required for all entries)

Test	Acceptable Range	Time	Reading	Tester Initials
Oxygen	19.5% - 23.5%			
Flammable	<10% LEL			
Carbon Monoxide	<35 ppm			
Hydrogen Sulfide	<10 ppm			
Other:				

Testing Equipment: \_\_\_\_\_ Calibration Date: \_\_\_\_\_

## Isolation and Energy Control

- ☐ All energy sources identified and isolated
- ☐ Lockout/Tagout procedures completed
- ☐ Mechanical equipment shut down and locked out
- ☐ Electrical systems de-energized and locked out
- ☐ Process lines blanked, blinded, or disconnected

Work Ready Essentials | Trusted by Safety Leaders Nationwide

One Box, Maximum Impact | [www.workreadyessentials.com](http://www.workreadyessentials.com)



# Confined Space Entry Permit Document

WORK READY ESSENTIALS- Equipping Workers for Success

- ☐ Ventilation systems isolated (if required)
- ☐ All isolation points verified

## Ventilation

- ☐ Natural ventilation adequate
- ☐ Mechanical ventilation provided and tested
- ☐ Air supply source free of contaminants
- ☐ Ventilation will continue during entry
- ☐ Forced air ventilation rate: \_\_\_\_\_ CFM

## Communication

- ☐ Reliable communication method established
  - ☐ Communication tested between entrant and attendant
  - ☐ Method: ☐ Voice ☐ Radio ☐ Signal line ☐ Other: \_\_\_\_\_
- 

## SAFETY EQUIPMENT REQUIRED

Check all required equipment and verify availability:

### Personal Protective Equipment

- ☐ Hard hat with chin strap
- ☐ Safety glasses/goggles
- ☐ Hearing protection
- ☐ Full body harness
- ☐ Safety footwear
- ☐ Cut-resistant gloves
- ☐ Chemical-resistant clothing
- ☐ High-visibility clothing

### Respiratory Protection

Work Ready Essentials | Trusted by Safety Leaders Nationwide

One Box, Maximum Impact | [www.workreadyessentials.com](http://www.workreadyessentials.com)



# Confined Space Entry Permit Document

WORK READY ESSENTIALS- Equipping Workers for Success

- ☐ Not Required
- ☐ Air-purifying respirator: Type \_\_\_\_\_
- ☐ Supplied-air respirator
- ☐ Self-contained breathing apparatus (SCBA)
- ☐ Emergency escape respirator

## Rescue Equipment

- ☐ Tripod and winch system
- ☐ Mechanical retrieval system
- ☐ Safety lines and harnesses
- ☐ Emergency lighting
- ☐ First aid kit
- ☐ Stretcher/backboard
- ☐ Emergency communication device

## Monitoring Equipment

- ☐ Continuous atmospheric monitor
  - ☐ Personal gas detector
  - ☐ Intrinsically safe flashlight
  - ☐ Emergency alarm system
- 

## ENTRY CONDITIONS

All conditions must be met for safe entry:

- ☐ Space has been cleaned and purged
- ☐ All testing completed with acceptable results
- ☐ All energy sources controlled
- ☐ Ventilation adequate and functioning
- ☐ Required PPE available and inspected
- ☐ Rescue procedures reviewed and equipment ready
- ☐ Emergency contacts notified

Work Ready Essentials | Trusted by Safety Leaders Nationwide

One Box, Maximum Impact | [www.workreadyessentials.com](http://www.workreadyessentials.com)



# Confined Space Entry Permit Document

WORK READY ESSENTIALS- Equipping Workers for Success

- ☐ Weather conditions acceptable
- ☐ All personnel trained and qualified

Special Precautions: \_\_\_\_\_

---

---

## CONTINUOUS MONITORING REQUIREMENTS

During entry, monitor atmosphere:

- ☐ Continuously with fixed monitors
- ☐ Every \_\_\_\_ minutes with portable monitors
- ☐ When conditions change
- ☐ Before each re-entry

Monitoring Schedule:

Time	O <sub>2</sub> %	LEL %	CO ppm	H <sub>2</sub> S ppm	Other	Monitor Initials

---

## EMERGENCY PROCEDURES

### Emergency Contacts

Work Ready Essentials | Trusted by Safety Leaders Nationwide

One Box, Maximum Impact | [www.workreadyessentials.com](http://www.workreadyessentials.com)



# Confined Space Entry Permit Document

WORK READY ESSENTIALS- Equipping Workers for Success

911 Emergency: 911

Company Emergency: \_\_\_\_\_

Medical Facility: \_\_\_\_\_

Poison Control: (800) 222-1222

## Rescue Plan

☐ Non-entry rescue preferred (retrieval system)

☐ Company rescue team: \_\_\_\_\_

☐ Local fire department rescue team

☐ Emergency services: Time notified \_\_\_\_\_

Rescue Equipment Verified: ☐ Yes ☐ No

Rescue Personnel Briefed: ☐ Yes ☐ No

---

## HOT WORK AUTHORIZATION

If welding, cutting, or other hot work required:

☐ Hot Work Permit attached (separate permit required)

☐ Fire watch assigned

☐ Fire extinguisher present

☐ Additional ventilation provided

☐ Flammable atmosphere re-tested

---

## PERMIT AUTHORIZATIONS

### Atmospheric Testing Certification

I certify that atmospheric testing has been completed and conditions are acceptable for entry.

Tester: \_\_\_\_\_ Signature: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Work Ready Essentials | Trusted by Safety Leaders Nationwide

One Box, Maximum Impact | [www.workreadyessentials.com](http://www.workreadyessentials.com)



# Confined Space Entry Permit Document

WORK READY ESSENTIALS- Equipping Workers for Success

## Entry Supervisor Authorization

I certify that all precautions have been taken and conditions are safe for entry.  
This permit is valid only for the date, time, and personnel specified above.

Entry Supervisor: \_\_\_\_\_ Signature: \_\_\_\_\_ Date/Time: \_\_\_\_\_

## Entrant Acknowledgment

I have reviewed this permit, understand the hazards and safety requirements, and agree to follow all safety procedures.

Entrant 1: \_\_\_\_\_ Signature: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Entrant 2: \_\_\_\_\_ Signature: \_\_\_\_\_ Date/Time: \_\_\_\_\_

Entrant 3: \_\_\_\_\_ Signature: \_\_\_\_\_ Date/Time: \_\_\_\_\_

## Attendant Acknowledgment

I understand my duties as attendant and will maintain continuous monitoring of entrants.

Attendant: \_\_\_\_\_ Signature: \_\_\_\_\_ Date/Time: \_\_\_\_\_

---

## PERMIT CANCELLATION

Permit must be cancelled if:

- Any safety requirement is not met
- Atmospheric conditions change
- Equipment malfunction occurs
- Weather conditions deteriorate
- Emergency situation develops

Cancelled by: \_\_\_\_\_ Time: \_\_\_\_\_ Reason: \_\_\_\_\_

---

## POST-ENTRY DEBRIEF

Work Ready Essentials | Trusted by Safety Leaders Nationwide

One Box, Maximum Impact | [www.workreadyessentials.com](http://www.workreadyessentials.com)





# Confined Space Entry Permit Document

WORK READY ESSENTIALS- Equipping Workers for Success

Work Completed: ☐ Yes ☐ No

Incidents/Near Misses: ☐ None ☐ Report Filed

Equipment Issues: ☐ None ☐ Report Filed

Lessons Learned: \_\_\_\_\_

---

## IMPORTANT REMINDERS:

- Post this permit at the entry point
- Keep permit on file for one year
- Attendant must maintain continuous communication with entrants
- Stop work immediately if conditions change
- Never enter a confined space to rescue someone without proper equipment and training

---

*This permit complies with OSHA 29 CFR 1910.146 requirements. For additional safety resources and training materials, contact Work Ready Essentials.*